

STANDARDIZED OPERATING PROCEDURE FOR PURCHASE OF REAL ESTATE
PURSUANT TO REAL PROPERTY LAW 442-H

DONNA M. BIRD – BIRD REALTY (the “Broker”) is making this Standardized Operating Procedure available on any publicly available website and mobile device application maintained by the Broker and any of its licensees and teams. Broker has copies of these Standardized Operating Procedures available to the public upon request at Broker’s Office location.

Please be advised that Broker:

- Requires Does not require 1. Prospective buyer clients to show identification*
- Requires Does not require 2. Exclusive buyer broker agreements
- Requires Does not require 3. Pre-approval for a mortgage loan/proof of funds*

Acknowledgement of Broker:

Broker: Donna M. Bird

By: Donna M. Bird

Name: Donna M. Bird

Title: Broker/Owner Bird Realty

State of: New York

County of: Schenectady

The foregoing document was acknowledged before me this 20 day of April 2022 by Donna M. Bird who personally appeared who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument

Sarah R. Kumpe
Notary Signature

SARAH R. KUMPEL
Notary Public, State of New York
Qualified in Saratoga County
Registration No. 01KU6355613
My Commission Expires March 13, 2025

